

2024–2025 HANDBOOK

KINGWOOD PARK PANTHER BAND



Kingwood Park High School



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WELCOME

Dear Students and Parents:

Welcome to the Kingwood Park Band Program! You have become a member of a great musical organization with remarkable musical versatility. Your membership is a compliment to your talent, intelligence, and character. You will be rewarded through your experiences as an active member and later as an alumnus who realizes that your Band participation was a key factor in your growth, development, and success.

The Kingwood Park Panther Band is truly the backbone of school spirit at Kingwood Park High School. The Band is a *family*. You will have other Band members in your classes. If you are new to KPark, this is a great advantage to help you gain your high school footing. The friendships you make in the Band will last a lifetime.

The Kingwood Park Band members are the essence of the “student musician” and the future of the arts in our society. Through musical excellence, future engineers, health professionals, business leaders, teachers, and researchers will develop values solidifying their future commitment to the arts in their community.

Music is a means of communication that plays a vital role in an individual's development. The Kingwood Park Band:

- Provides an environment that develops musical skills through individual and group performances
- Provides performance experiences that develop creative self-expression
- Provides an instructional music program that provides opportunities for a personal vision with high expectation, development of mental and physical discipline, cultural growth, and citizenship through **group endeavors**

This handbook is designed to answer any questions you might have concerning the Kingwood Park Band Program. Please read through the following information carefully. **Both students and parents will need to sign an acknowledgment that states that Band procedures and policies are understood.** Mr. Castillo, Mr. Ramos, and I are honored to be your Kingwood Park Band Directors. We are all looking forward to an incredible year!

Bre Osbourn
2024-2025 KPHS Panther Band Director
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PURPOSE OF THE KINGWOOD PARK BAND PROGRAM

- Teach music through its actual performance
- Develop each individual's music performance skills on the various wind and percussion instruments and visual performance skills through the marching arts and Color Guard
- Provide for the musical needs of the school and the community
- Develop discrimination with regard to the selection of music
- Acquaint the students with music theory/history and how history and musical composition relate to students' lives and musical experiences
- Encourage and promote a love for music education through enrichment courses, organizations, and opportunities on and off campus
- Provide all students with the opportunity for a worthy use of their time, a means for positive self-expression, and a **healthy** social experience
- Develop the ability of each student to function as a responsible member of the group, and provide for their mental, physical, and emotional development through participation in the Kingwood Park Band Program

BAND HALL RULES—GENERAL CONDUCT AND EXPECTATIONS

Participation in the extracurricular Band Program and/or University Interscholastic League (UIL) contests are not a right but a PRIVILEGE. No student is required to take part in the Band Program; therefore, it is imperative that all students who choose to participate in the program understand the following Band regulations and conform to the rules therein, and that the Band staff shall have every right to remove these privileges.

As a member of the Band, you are a representative of your school. Always be on your best behavior. If you are in doubt about an action, DO NOT DO IT!

With any large group whose reputation is based on the actions of its members, you must use a measure of judgment. Behavior that may be acceptable at your home or while socializing with your friends may not reflect on the Band in an acceptable manner.

Your conduct must be such that at no time could it be considered a bad reflection on the school, the Band, or yourself.

Band members will observe all policies set forth by the Humble Independent School District, Kingwood Park High School in addition to the following:

- Students are to always conduct themselves properly. Displays of temper, profanity, flagrant violations of school rules, etc. will not be tolerated. Any behavior not conducive to good citizenship may result in the student's dismissal from the Band Program.
- Food, gum, or drink (except for water) is never permitted during rehearsals or performances.

- Students will be expected to have the proper frame of mind prior to and during rehearsals and performances and conduct themselves in a professional and respectful manner (i.e., loud playing or boisterous behavior is not appropriate).
- Students are expected to remain quiet and refrain from talking during rehearsals unless stated by the Directors.
- Take proper care of your instrument—failure to do so will result in a financial penalty.
- Take proper care of your uniform—failure to do so will result in a financial penalty.
- Members serve as goodwill ambassadors for the school and community. Polite and courteous behavior is a credit to the organization, to the school, and to the parents. Be courteous and respectful at all times.
- Hats will be removed when entering the Band rooms.
- Non-Band students are not allowed in the Band rooms to prevent any damage to instruments or Band property. Band students have earned the privilege to be in the Band rooms. A non-Band student in the Band Hall can be referred to administration. Non-Band students can wait in the hallway for you.
- Students will not play on equipment they do not own or have permission from a Director to use. Students will not touch, handle, borrow, or use anyone else's instrument, uniform, or personal belongings. Theft will not be tolerated.
- Public displays of affection will not be permitted in the music area, on buses, or at official Band functions.
- Inappropriate appearance (hair, clothes, etc.) will not be allowed.
- Students will not mark on or deface school or music property at Kingwood Park or while visiting any other location (i.e., music stands, walls, schools, stores, storage rooms, instruments, etc.). Failure to do so will result in financial penalty and limitations of further participation within the Band Program.
- Follow all school and district rules. Any infraction of conduct, attitude, or responsibility may be dealt with in one or more of the following manners:
 - Dismissal from a rehearsal
 - Loss of performance privilege at a concert, game, or competition
 - Loss of attendance privileges to any type of Band social event (pool parties, Band trip, Band banquet, etc.)
 - Loss of attendance privileges to a concert, game, or competition
 - Loss of competitive performance spot—marching or concert ensembles
 - Deduction of letter jacket points
 - Conference with student and/or parent
 - Conference with grade-level principal
 - Probationary contract
 - Removal from the Band Program
 - Other (as designated by school administration)

FACILITIES AND EQUIPMENT CARE AND USE

- The Band room should be kept neat and orderly AT ALL TIMES. It should exemplify the PRIDE and ORGANIZATION that reflects the program. Students should clean up around their own area, instruments are to be restored in their designated places, and backpacks will be left against the wall or in lockers.
- NO FOOD, DRINKS, CANDY, OR GUM ARE ALLOWED IN THE MUSIC FACILITIES—WITH THE EXCEPTION OF WATER—EXCEPT AT TIMES DESIGNATED BY THE DIRECTORS.
- Eating and drinking are allowed outside the Band Hall in the adjacent hallway. Throw away all trash and leave the hallway as clean as you found it.
- If not staying for an independent rehearsal, sectionals, full ensemble rehearsal, or performance, students will not be allowed to stay in the music area after school. **Students should plan transportation accordingly** or they will have to wait outside the building. Students caught in the music area after school without permission are subject to disciplinary action by the administration.
- Students should not enter the Directors' offices without permission. Please knock and wait for a response. If you see that the Directors are in conference, please do not knock.
- Although there are certain times that there are exceptions, no student is to use the Band computers/telephones/copiers without Director approval.
- Keep instruments in cases with latches closed in their assigned locked locker (not the floor) when not in use. Instruments left in the Band Hall to be picked up by the Directors at the end of the day will be locked away.
- Instrument lockers must be kept clean. Do not leave any food items in your locker. Marching rehearsal shoes, etc., may be stored in the slots during marching season if they are kept in a tidy and neat manner. Items left on the floor will be placed in the Band Lost and Found at the end of the day.
- **Lockers are for storing Band-related items only!** If you need a school locker, please see your house secretary. Band lockers will not be used for personal storage.
- Students who demonstrate great difficulty with appropriate locker usage may lose the privilege of having a storage area in the Band Hall.
- The Band assumes no responsibility for personal items stored incorrectly in the Band areas. Students are advised to use a lock and locker! See a Director to get a lock.
- The cost of any damaged or lost locks is the responsibility of the student issued the lock. The fee is \$10.
- Each student is responsible for their music. Names should be written in pencil somewhere on the music. Students should be advised that music is not always safe in a locker. Music should be stored in each student's binder (black, 1-inch, 3-ring, hardcover binder).
- Students should have their names on the outside of their instrument cases in a recognizable place. Be sure that your serial number, make, and model are written down at home.
- The music library is off limits without approval.

- Practice rooms are for practice, recording assignments, pass-offs, or private lessons. Any student caught misusing the practice facility will be dealt with accordingly. Any items left in the practice rooms will be picked up and thrown away or placed in the Lost and Found at the end of the day.
- The piano is to be used by accompanists or assigned students. Do not use or handle the piano without Director approval.
- Any damage to school property must be repaired, the item replaced, or reimbursement made immediately. Students who fail to pay for damages will be placed on the school fine list.
- The Guard, percussion, uniform, practice, and Band rooms are not to be used as locker rooms or closets. Use the restroom facilities to change clothes, and keep your personal items secure.

BAND IS A FULL-YEAR COURSE

Band takes a lot of hard work, time, and dedication. Any participant who quits or is pulled from Band after they have begun will not be allowed to participate for the remainder of the year. The only exception to this will be by a consensus of the Band Staff and administration. Any Band member who quits or is pulled from Band will revoke the right of any awards and/or letter jacket points.

A student may not decide to participate in one semester of Band and not another. To participate in the Spring Semester of Band, a student must have been enrolled in the Fall Semester. Exceptions include students moving in and special cases agreed upon by Band Staff, counselors, and school administration.

BAND CLASSES

Band classes during school are designed to enhance the musical development of the Band member. All Band members must participate in Band classes to be eligible to participate with any Band ensemble.

PRIVATE LESSONS

- Students are encouraged to take private lessons to improve their individual playing skills. While Directors are skilled instructors on various instruments, there is simply no substitution for private instruction received from someone who is a professional performer on a particular instrument.
- The Kingwood Park Directors can assist Band students with references to qualified teachers; however, we suggest you be aggressive about finding a teacher as soon as possible.
- Private lessons are necessary for serious Band students. Individual instruction from a qualified specialist on an individual instrument can make all the difference in a student's progress on their instrument, thus making for a more enjoyable experience in Band.

AUDITION INFORMATION

Students enrolled in a Band class are members of the Marching Band. Refer to the section “Marching Band Season—August to November” for more details.

8th Grade to High School

- 8th grade Band students within Humble ISD will audition at their respective junior high campus during the end of the Spring Semester before their freshman year at Kingwood Park.
- Audition material may consist of the current year's junior high Region Band Audition Music.
- Recommendation from the auditioning students' Junior High Band Directors will be considered in the decision of Band placement.

Concert Ensembles

Placement in these Bands are based upon musical ability level (determined by observation and assessment over a period of time and audition), bandsmanship (ability to function in a performing Band that requires self-control, emotional/behavioral maturity, commitment to practice, and a desire to continue to improve as a musician), attendance history, and academic stability.

Fall Concert Ensemble

- Auditions for the Fall Concert Ensemble will be held in May before the upcoming Fall.
- Audition material will be determined by the Directors during the Spring Semester.
- The audition is a test grade.

Spring Concert Ensemble

Auditions for the Spring Concert Ensemble are held in December: Audition material will be the current Fall's Freshman Region Band audition material for your instrument. The Directors will provide this music. The audition is a test grade.

Transfer Students

- All transfer students will be required to play a designated audition piece for the Kingwood Park Directors at a scheduled audition time.
- Recommendations from a previous Director may be considered for ensemble placement.

DAILY SUPPLIES

The following list is what each student should plan to bring to the appropriate rehearsal and/or performance. Other items may be added at the discretion of the Directors.

- All Issued music
- Pencil
- Instrument
- All supplies related to their instrument
- All marching-related equipment (lanyard/coordinate sheet, lyre/flip folder, other marching equipment as needed)
- Metronome/Tuner

The following list for each instrument consists of preferred or highly recommended supplies and equipment. Any deviance from this list should be approved by a Director. Private lesson teachers may make recommendations that stray from this list; please consult with a KPark Band Director.

Baritone/Euphonium

- Valve oil
- Mouthpiece (Bach 5G, Schilke 51, 51D) or other Director-approved mouthpiece
- BERP

Clarinets

- Three good reeds (Vandoren traditional reeds)
- Reed guard
- Preferably your own ligature
- Proper mouthpiece with cap
- Cleaning swab
- Cork grease

Flutes

- Tuning rod
- Cleaning cloth
- Screwdriver set

French Horn

- Valve/Rotary oil
- Polishing cloth
- Approved mouthpiece
- BERP

Oboe/Bassoon

- Three good reeds (Custom made by Private lesson teacher preferred)
- Reed case
- Small cup of water to soak reeds
- Cork grease/wax
- Silk swab

Saxophones/Bass Clarinet

- Three good reeds (Vandoren traditional reeds)
- Reed guard
- Ligature
- Proper mouthpiece (Selmer C Star)
- Neck strap (Including Bass clarinet for Marching Band)
- Saxophone/Bass clarinet silk swab

Trumpet

- Valve oil
- Polishing cloth
- Mouthpiece (Bach 5c) or other Director-approved mouthpiece
- BERP

Trombone

- Trombotine or Slide-O-Mix
- Spray water bottle
- Polishing cloth
- Trombone cleaning rod or plastic-coated snake
- Mouthpiece (Bach 5G or Schilke 51D) or other Director-approved mouthpiece

Tuba

- Valve/Rotary oil
- Mouthpiece
- Polishing cloth
- BERP

Percussion

List of required mallets provided in class

SERVICE CREWS

- Service Crew members are an integral part of the Kingwood Park Band daily operations and provide an opportunity to experience leadership through service.
- Students interested in serving as crew captains will need to apply for the position. Captains will be chosen in April and May along with other Leadership positions.

Uniform Crew

The Uniform Crew is responsible for the efficient and effective operations of the uniform room in all events requiring the use of Band uniforms. They will:

- Organize and maintain the uniform room
- Assign and care for the uniforms and their accessories—both marching and concert
- Work with the Directors regarding maintaining inventory and ordering uniform supplies
- Work with the Directors regarding organizing the delivery and return of uniform dry cleaning

Logistics Crews

Load Crew

The Load Crew is responsible for:

- Efficiently and effectively loading all Band equipment when the Band travels
- Setting up and tearing down all Band events
- During the Spring concert season, setting up the Band Hall before rehearsal
 - Set up chairs into the appropriate Band concert formation
 - Set up music stands
 - Any other service the Band may need to prepare for rehearsal.
- Organizing set-up and tear-down for concert performances at Kingwood Park
- Setting up any contests held at Kingwood Park High School
 - Any Pre-UIL Performances
 - UIL Concert and Sightreading Contests

Daily Crew

The Daily Crew is responsible for:

- Assisting with the physical and equipment setup of marching rehearsals
- Setting up and tearing down of all Band events
- Setting up the field before marching rehearsal
 - Set up drum major podiums
 - Retrieve water for the water coolers
 - Any other services the Band needs to prepare for rehearsal

Bus Load Crew

The Bus Load Crew is responsible for loading and unloading the equipment vehicles that travel with the Band to auditions, performances, and contests.

Librarian(s)

The Librarian(s) will have special assignments and Band-related projects and is responsible for:

- Operating the Band library
- Making copies, hole-punching, and distributing sheet music for the Bands
- Keeping the music library tidy and organized
- Updating the music databases upon request
- Returning scores and originals to the music library
- Assisting in creating copies of the Region Band audition music
- Assisting in organizing Solo and Ensemble individual parts and scores
- Working with the Directors with maintaining inventory and ordering office supplies

MARCHING BAND SEASON—AUGUST TO NOVEMBER

The Marching Band is the most visible organization of the Kingwood Park High School Fine Arts Department. All Band students are expected to participate in the KPark Marching Band.

- The Kingwood Park Marching Band is one of the largest organizations on the Kingwood Park campus. The Band performs at all varsity football games, marching competitions, pep rallies, possible parades, and occasional guest appearances in the community.
- The Marching Band is open to any student who has passed a proficiency audition or with Director approval.
- Students who are medically able and not excused are expected to be members of the Marching Band. Students who refuse to participate will be dismissed from the Band.
- Students will be accepted into the Marching Band as either a marching member or an alternate. Marching members must meet the appropriate music and marching requirements and be consistently passing all classes. They will have a permanent spot in the competitive marching show and will perform in all marching events if they remain academically eligible, attend all rehearsals, and remain in disciplinary good standing.
- The decision of being assigned the duty of alternate can be affected by quality of marching/playing, attendance, academic eligibility, or disciplinary action (refer to the section “Band Hall Rules—General Conduct and Expectations”). Alternates will be assigned an alternate marching spot and will perform at all the same events as a marching member, except for specified performances/marching competitions, or have the responsibility of helping with equipment during performances.
- Students participating in certain school events (e.g., cheerleading, drill team, volleyball, football) may be excused from participation at the discretion of the Band Director. Students may also be excused for other reasons (e.g., medical complications) at the discretion of the Director.
- **Contracts:** All students participating in the Marching Band must sign the Handbook Agreement Form at the end of this handbook and meet the Fair Share Fee requirements, establishing commitment both financially and morally to the Band Program.

FRESHMEN CAMP

- A freshmen marching camp will be held in May or June before school ends to teach basic marching and playing fundamentals, prepare for auditions, begin learning stand tunes, etc.
- Attendance is mandatory for all Wind, Percussion, and Color Guard members. We will determine our drill numbers based on attendance at this camp. If you do not attend this camp, you may not have a spot in the following year's drill.

REHEARSAL SCHEDULE

- Summer Band rehearsals begin in July.
- Throughout the football season, rehearsals will be held according to the Band calendar.
- There will also be a 1-hour (or more) rehearsal before football games and marching competitions when time permits.

All student jobs, doctor/dentist appointments, family trips, etc., should be scheduled around these rehearsals. Any interference with rehearsals will result in limited performance time. This includes pep rallies, special guest appearances, in the football stands, halftime performances and competitions.

SECTIONAL SCHEDULE

Drum majors and section leaders may call sectionals with Director approval to assist in teaching musical and marching proficiency.

MARCHING BAND REHEARSALS

- Be on time! Try to arrive on campus at least 30 minutes before practice actually begins unless otherwise instructed by a Director. A Band Director will arrive on campus 30 minutes before the student report time. Students must avoid arriving more than 30 minutes early, and parents must understand that their child will not be supervised should they arrive more than 30 minutes before the report time.
- Unless you are counting, all rehearsals silent (except for leadership during visual rehearsals).
- Listen attentively and respond with enthusiasm.
- Respect everyone on the marching field! You cannot earn respect until you show respect.
- Pay attention to all instructions given. The Band does not have time to do multiple repetitions due to missing instructions.
- Move to your sets quickly and quietly. Run back to sets. Refrain from screaming and making noises. The run should not be a sprint but must not be walking.
- Stand with feet together when checking forms. Instruments should be up during form check when the preceding move had instruments up.

Water Breaks

- Water breaks are meant for your health and comfort. **DRINK WATER!!!** Instruments will be placed on the ground, uniformly, in the location that the student's feet would be on the field. When the Band is moving to the sidelines to take water, special care must be taken to not damage any instrument. Students may take their instruments with them.
- Each member is required to have their own water jug of at least ½-gallon size.

- Water jugs are to be filled with water before rehearsal begins. There is water provided for refilling water jugs.

Attendance

To have and maintain a high-quality Marching Band, attendance from all members is essential. It is important to note that the acceptable number of absences from rehearsals and performances is **zero**. Students are expected to maintain good attendance at rehearsals. Note that students who do not attend summer Band camp may not be admitted to the Marching Band Program.

Unexcused Absence

Students who have an unexcused absence will be subject to one of the following consequences:

- Requirement to make up time and work missed
- Loss of membership in the competitive Marching Band
- Loss of marching privilege for one game
- Loss of attendance privilege at one game
- Loss of marching spot for contest/festival
- Removal from the Marching Band and loss of physical education credit

These consequences will be administered at the discretion of the Director, but the general guideline of attendance will mirror the guideline for credit granted in an academic course as outlined in the Student Code of Conduct.

Attendance at Performances

PERFORMANCES ARE NOT TO BE MISSED

Acceptable excuses for missing a performance are personal illness, death in the family, and serious illness within the immediate family. Performances missed for reasons other than those listed above may result in a consequence. Consequences will include:

- Loss of performance privilege at the game following the unexcused absence
- Loss of attendance privilege at the game following the unexcused absence
- Loss of marching spot for contest/festival

For students who miss more than one game for an unexcused reason, loss of Marching Band membership and loss of PE credit may result.

ATTIRE

Rehearsal Attire

Wearing the proper clothing for summer or after-school Marching Band rehearsals is extremely important because student safety is our first priority.

Appropriate Footwear

- Comfortable athletic socks and running shoes are a must. Students may not wear boots, sandals, or flat shoes such as skateboard shoes or Chuck Taylors.
- Students must always wear shoes both inside and outside. This is not negotiable. Students must protect their feet.

Appropriate Shorts

- Any type of workout or gym shorts are acceptable.
- No long pants of any type! This is not negotiable.
- Shorts must be of appropriate length for all members.

White Non-Print Shirt

- Wearing a light-colored shirt is highly recommended to prevent heat absorption.
- For convenience, it is recommended to purchase a pack of white undershirts specifically designated as rehearsal shirts.
- White muscle shirts and tank tops are acceptable.
 - All shirts must be of an appropriate length and cut.
 - Open-sleeved shirts are unacceptable.
 - Men may not show their torso.
 - Ladies may not have sports bras visible.

Other Necessities

- Sunscreen
- Sunglasses
- Protective hat or cap—should not be distracting from the rehearsal
- Hydro packs
 - Wearing a hydro pack is acceptable and highly encouraged.
 - **Students without hydro packs must wait for water breaks, whereas students with hydro packs have the advantage of being able to drink water without having to wait.**

Special Note: During football season, it is common that the Band classes rehearse outside. Plan accordingly with an extra change of clothes or other necessary items to practice outside during the school day.

Marching Attire

- Uniforms provide a professional appearance to the Marching Band for contest and public performances and will be issued for marching season and concert season. The uniform is something that should be worn with pride!
- Participation in the Band Program and the use of the uniform that comes with it is a privilege. Conduct while in uniform should enhance the reputation of our organization, not degrade it.
- It is required that all Band members sign and return a Uniform Contract, acknowledging their responsibility to care for the uniform that will be assigned to that Marching Band member.

Uniform Cleaning Fee

- It is required that all Wind and Percussion members pay a fee to help with the cost of keeping both the marching and concert uniforms dry cleaned.
- Color Guard members who perform with a performing Band will be required to pay an adjusted uniform cleaning fee. These Color Guard members are responsible for their Color Guard fees.
- Color Guard members who do not perform with a Band will be responsible for their Color Guard fees.

Check Out and Return

- Students will pick up uniforms from the uniform room before performance report time.
- Students should follow the posted pick up/return guidelines. Students who do not follow these guidelines will be sent to the end of the pick-up/return line.
- Students will be issued a uniform number that should be memorized or recorded in a readily accessible location. Students will use this number to pick up their uniform from the uniform storage room.

Gloves

Gloves are a required piece of the marching uniform for wind players. Replacement gloves are \$6.

Black Socks

- All members of the Marching Band (excluding Color Guard) are required to wear long, unprinted black socks.
- Black socks are a required piece of both marching and concert uniforms.

Black Shoes

- Black marching shoes are a required piece of the marching uniform.
- Marching shoes will be ordered as a group in August.
- Individuals who miss ordering or have misplaced their shoes can order shoes independently. Contact a Director for reference to our Marching Band shoe vendor.

Other Parts of the Marching Uniform

- **Coat**—All Winds and Percussionists will be issued a topcoat.
- **Bibbers**—All Winds and Percussionists will be issued a set of pants.
- **Band Shirt**—All Winds and Percussionists are required to wear their Band shirt under their topcoat. Band shirts are ordered in August.
- **Shako/Beret**—Most Winds and Percussionists will be issued a shako (hat). Sousaphones will wear a beret. Front Ensemble members do not wear a shako. Shakos are handed out and returned at each Marching Band performance.
- **Plume**—Each Marching Band member will be using a plume in the shako. Plumes are handed out and returned at each Marching Band performance.
- **Gauntlets**—All Winds and Percussionists will be wearing gauntlets as a part of the new uniform. Gauntlets will be handed out and returned at each marching performance.
- **Poncho**—Each Marching Band member will be assigned a poncho for wet weather. Ponchos will be stored in the uniform garment bag.

Liability

All students will be held accountable for district-owned uniform pieces issued to them. This responsibility will include fire, theft, accidental damage, abuse, and general maintenance not incurred through normal use. To acknowledge this responsibility, both students and parents are required to sign and submit the Humble ISD Uniform Contract.

Incomplete Uniform

Having an incomplete uniform will result in limited performance time.

Uniform Decorum

- Uniforms provide a professional appearance to the Band for contest and public performances and will be issued for marching season and concert season. The uniform is something that should be worn with pride!
- Participation in the program and the use of the uniform that comes with it is a privilege. Conduct while in uniform should enhance the reputation of our organization, not degrade it.
- There will be no variations from the proper wearing of the uniform unless designated by the Directors. Never wear your hat backward or any other way unspecified by the Director. Never be seen in public without the proper dress.
- Partial wearing of uniforms is only allowed when given instructions to do so.
- **There is to be no eating, gum chewing, or drinking anything other than water** while in uniform, unless approved by the Band Directors and provided by the Band as part of a Band function.
- There may be inspections before performances to ensure all students are properly attired. Students who do not wear the uniform correctly may not be allowed to perform and will have their class grade lowered as a result.

- **Do not wear bracelets, watches, necklaces, or other jewelry. No earrings are allowed. No fingernail polish or paint. No unnatural hair coloring (blue, green, purple, pink, and any other unnatural hair coloring not mentioned).**

Casual Uniform

- Laced athletic shoes
- White ankle socks
- Khaki shorts with belt
- Band Polo TUCKED IN
- All longer hair must be pulled back in ONE braid at the back of the head. French, standard, herringbone, etc. It does not matter as long as it is in one braid with a black hair tie. All loose pieces of hair and shorter hair should be pinned or held back with a black athletic headband so there is no hair hanging in the face besides bangs or hair hanging over the shirt collar.
- When in CASUAL UNIFORM, students are allowed to wear MINIMAL, classy jewelry—class rings, small necklaces, small metal earrings, etc. However, colored bracelets and distracting jewelry are not permitted.
- When in CASUAL UNIFORM, painted fingernails are allowed if they are not distracting (no neon colors) and are in a short and classy length.
- When in CASUAL UNIFORM, students are allowed to wear low-key, classy makeup. However, heavy eye or lip makeup is not permitted.

MUSIC RESPONSIBILITY

- Students must have an organized flip folder that includes all stand tunes. See the librarian if you are missing music.
- It is necessary for students to pass-off their music to either a Director or section leader to ensure that everyone knows their music. Section leaders must pass-off to a Director first in order to have other students pass-off to them.
- The Fight Song, Alma Mater, and Competitive Show Music must be passed-off from memory.
- The Star-Spangled Banner and Deep in the Heart of Texas must be passed-off with music.

PHYSICAL FORM

In compliance with UIL rules, all Marching Band members must have a current physical form on file.

FOOTBALL GAME PROCEDURES

Marching Uniform—Pre-Performance Practice

Read the whiteboard located in the Band room for instructions.

- Members must wear black socks and black shoes.
- It is permissible to not wear your Band shirt at this time; however, you must be in your Band shirt to load the bus.
- Bring all necessary equipment (instrument, flip folder, chalk, etc.) to the marching field (if the weather permits).

Loading Procedure

What to Bring

- | | | |
|---------------|----------------------|-----------------------------|
| • Garment Bag | Band Shirt | Marching Uniform |
| Black Shoes | KPark Band Water Jug | Lyre |
| Black Socks | Flip Folder | Instrument with Accessories |

1. Check out your uniform.
2. Load the bus or truck.
3. Get your instrument to the appropriate load area.
4. Meet in the Band Hall 15 minutes before designated load time for inspection.

Inspection will occur before members are allowed on the bus.

Refer to the sections "Loading/Unloading Instruments and Equipment."

Arriving at the Stadium

1. Exit the bus in full uniform, unless otherwise instructed.
2. Stay on task in preparing to enter the stadium.
3. Unpack your instrument on the bus or at the equipment bus.
4. Leave cases at the designated loading area with the equipment bus (except for small woodwind instruments). In case of rain, all woodwinds will bring their instrument cases into the stands.
5. Pick up your hat.
6. Line up outside the stadium in sections. **Important: You must enter the stadium with the people in your section.**

After the Game

The Front Ensemble will have already loaded their percussion equipment.

1. Each instrument section will clean their area of the stands of any trash or debris regardless of how the trash arrived in their area.

2. The Marching Band will silently sit for any announcements.
3. Students will be dismissed by section from the stands by the Director.
4. Find your case, pack your instrument, and place it at the designated loading area.
5. Turn in your Shako.
6. Load the bus.
7. Notify your parents/guardians that the Marching Band is on the way home.
8. Clean the bus as you exit.
9. Turn in your uniform right away so that the Uniform Crew can finish their responsibilities.

Refer to the sections "Loading/Unloading Instruments and Equipment."

Football Game Behavior Expectations

- We go to the games to support our school and our football team. Always be on your best behavior and show school spirit at ALL times.
- No inappropriate, unsportsmanlike, offensive, or derogatory language or behavior will be tolerated. Every member of the Marching Band is a representative of Kingwood Park High School and the Kingwood Park Band Program. The way you act and speak will be scrutinized by both home and visitor fans.
- Once we exit the buses and are dressed in uniform, cell phones are not allowed. Any communication concerns need to be expressly communicated with a Director (by a parent, not just a student) before exceptions are considered. Cell phones are allowed once the uniforms are put away.
- Band members are expected to respectfully observe the opposing school Band's halftime show from the sideline. Observe, learn from, and enjoy the other Band's performance.
- Students must show respect toward all Marching Band members, Directors, and parents regardless of whether they belong to our organization or another.
- In the stands, students will remain in their designated area. Too many accidents occur when we move around from an assigned spot.
- Only Marching Band members are to sit or move through the Marching Band section of the stands. Family members and friends may sit in the section directly in front of or to the side of us.
- Once the uniforms go on, no food or drink (besides water) are allowed. There will be no visits to concessions. It is unacceptable for someone to go to concessions and bring you food or a drink.

PARENTS: Students are allowed to bring and eat food until the moment they put on their uniforms. After equipment has been loaded and uniforms have been put away, students may once again bring and eat food. Although there will be a period of approximately 2.5 to 3 hours without food, it is expected that students will be able to manage without any issues.

- The uniform must be worn correctly at all performances. Students will wear their Band shirts underneath their uniform jackets. All jackets and pants are to be fully buttoned and zipped at all times unless expressly told otherwise by a Director.
- The Kingwood Park Band has an “all or none” policy regarding wearing our uniform. Either all of us remove our hats or none do; either all of us remove our uniform jackets or none do, etc.
- “All or none” applies to the playing of music in the stands. Students must play with the ensemble. No independent soloists, and no one is allowed to not play their instrument when the entire Band is playing.
- Students must show respect for all property. It is expected that the Marching Band leaves every area they visit in a better condition than they found it.
- Directors and drum majors will select the tunes to be played in the stands. It is unnecessary to scream out your demand of what you think we should play.
- All members should be alert as to what is occurring with the football game. Be ready to respond immediately to instructions given by the drum majors or Director.

Special Note: Friday classes after a Thursday football game are regular classes. There will be no “homework” days due to games. The football schedule is out for months in advance of the season. Please plan accordingly regarding both academic and extracurricular commitments.

Play-Off Games

Kingwood Park Play-Off Games

Kingwood Park High School Varsity football games that are an extension of the normal season will be approached as any other football game.

Play-Off Games Hosted by Kingwood Park

- Band members are expected to volunteer at the concession stands during all play-off games hosted by Kingwood Park. This allows the Marching Band members to have the same experience that parents have during the regular season home games.
- Ineligibility does not affect volunteering.

CONCERT BAND SEASON—NOVEMBER TO MAY

WIND ENSEMBLE

- Wind Ensemble is composed of the most musically and technically advanced students.
- Placement in this Band is based upon musical ability level (determined by observation and assessment over a period of time or audition), bandsmanship (the ability to function in a performing Band that requires self-control, emotional/behavioral maturity, commitment to practice, and a desire to continue to improve as a musician), attendance history, and **academic stability**.
- Audition material for the Spring Bands will be the Freshmen portion of the previous Fall's Region Band audition.
- The Wind Ensemble performs several concerts and competes in the UIL Concert and Sight-reading Contest. Additional performances may include one or more festivals and occasional guest appearances.
- Wind Ensemble members work to participate in Region Band tryouts and the UIL Solo & Ensemble Contest. Members are also STRONGLY ENCOURAGED to aggressively participate in private lessons!
- The number of after-school rehearsals decreases drastically after marching season is completed. After-school sectionals and rehearsals are held according to the schedule distributed.
- **Student jobs, doctor/dentist appointments, family trips, etc. should be scheduled around these rehearsals. Any unexcused interferences with these rehearsals will result in a grade of a zero for that rehearsal.**
- Wind Ensemble members are required to be enrolled in the class.

SYMPHONIC BAND

- The Symphonic Band is composed of students with above-average musical and technical skills. Expectations and instructions are the same as Wind Ensemble but with less demanding music.
- Placement in this Band is based upon musical ability level (determined by observation and assessment over a period of time or audition), bandsmanship (the ability to function in a performing Band that requires self-control, emotional/behavioral maturity, commitment to practice, and a desire to continue to improve as a musician), attendance history, and **academic stability**.
- Audition material for the Spring Bands will be the Freshman portion of the previous Fall's Region Band audition.
- The Symphonic Band performs several concerts and competes in the UIL Concert and Sight-reading Contest and UIL Solo & Ensemble Contest. Additional performances may include one or more festivals and occasional guest appearances.

- We recommend that members of the Symphonic Band audition for Region Band. Members are also STRONGLY ENCOURAGED to participate in private lessons!
- The number of after-school rehearsals decreases drastically after marching season is completed. After-school sectionals and rehearsals are held according to the schedule distributed.
- **Student jobs, doctor/dentist appointments, family trips, etc. should be scheduled around these rehearsals. Any unexcused interferences with these rehearsals will result in a grade of a zero for that rehearsal.**
- Symphonic Band members are required to be enrolled in the class.

CONCERT BAND

- The Concert Band is composed of students with average musical and technical skills. Expectations and instructions are the same as Symphonic Band but with less difficult music.
- Students will continue to develop their playing skills (scales, note reading, counting, etc.). Special needs, academic grades, and attitudes are considered. Students who show improvement and make a good effort throughout the first semester will have the opportunity to move into the Symphonic Band. Those students still needing extra help with their playing skills will remain in the Concert Band.
- Placement in this Band is based upon audition, bandsmanship (the ability to function in a performing Band that requires self-control, emotional/behavioral maturity, commitment to practice, and a desire to continue to improve as a musician), attendance history, and academic stability.
- Audition material for the Spring Bands will be the Freshman portion of the previous Fall's Region Band audition.
- Concert Band members will participate in the Marching Band, perform several concerts, may compete in the UIL Concert and Sight-reading Contest, and participate in the UIL Solo & Ensemble Contest.
- Members are STRONGLY ENCOURAGED to participate in private lessons!
- The number of after-school rehearsals decreases drastically after marching season is completed. After-school sectionals and rehearsals are held according to the schedule distributed.
- **Student jobs, doctor/dentist appointments, family trips, etc. should be scheduled around these rehearsals. Any unexcused interference with these rehearsals will result in a grade of a zero for that rehearsal.**
- Concert Band members required to be enrolled in the class. Class Procedure

Start of Rehearsal

1. Enter the Band room quietly.
 2. Observe the whiteboard for the day's class agenda, and prepare to setup accordingly.
 3. Retrieve instrument, and place case back in locker along with any non-Band items.
 4. Retrieve warmup binder before being seated.
- Tuners are assigned to individual students.
 - A pencil and all music will be required for every rehearsal.

End of Rehearsal

1. Fix music stand and chair to original position.
2. Replace tuner to assigned spot, and replace warmup binder to assigned shelf.
3. Put instrument back into its case, and place the case in your locker.
4. Close your locker, and secure it with your lock.

After-School Rehearsals

Section and Full Ensemble Rehearsals

All students in Wind Ensemble, Symphonic, and Concert Bands will have weekly sectional and full ensemble rehearsals. **Section and full ensemble rehearsals will begin at the conclusion of the Marching Band season.** Students are expected to be punctual and prepared on a week-by-week basis. Absence from section rehearsals must be in accordance with the attendance policy. Students must make every effort to attend. Section rehearsals are an extension of the classroom and are graded accordingly.

Attendance

To have and maintain a high-quality Concert Ensemble, attendance from all members is essential. It is important to note that the acceptable number of absences from rehearsals and performances is **zero**. Students are expected to maintain good attendance at rehearsals.

Unexcused Absence

Students with an unexcused absence will be subject to one of the following consequences:

- Requirement to make up time and work missed
- Loss of membership in the competing Concert Band
- Loss of performing privileges
- Lowering of rehearsal/class grade
- Removal from the Concert Band and loss of Fine Arts credit. This is administered at the Director's discretion, but the general guideline of attendance will mirror the guideline for credit granted in an academic course as outlined in the Student Code of Conduct.

UNIFORMS

CONCERT ATTIRE

Uniform Contract

It is required that all Band members sign and return a Uniform Contract acknowledging their responsibility to care for the uniforms that will be assigned to that Band member.

Uniform Cleaning Fee

- It is a requirement that all members pay a fee to help with the cost of keeping both the marching and concert uniforms dry cleaned.
- Color Guard members who perform with a performing Band will be required to pay an adjusted uniform cleaning fee. These Color Guard members are responsible for their Color Guard fees.

Black Socks

- All members of the Concert Bands are required to wear long, unprinted black socks.
- Black socks are a required piece of both marching and concert uniforms.

Black Dress Shoes

- Appropriate black dress shoes are required for both ladies and gentlemen.
- The Band does not provide shoes for the concert season. Acquiring footwear for the concert uniform is the responsibility of the parents and students.

Gentlemen

- Black tuxedo coat—issued by the Kingwood Park Band
- Black tuxedo pants—issued by the Kingwood Park Band
- White long-sleeve, button-down, collared dress shirt
Acquiring a white dress shirt for the concert uniform is the responsibility of the parents and students.
- White t-shirt or white under shirt
It is very important that the undershirt is white with no print because it will be visible beneath the white dress shirt. Acquiring a white undershirt for the concert uniform is the responsibility of the parents and students.
- Black bow tie—bow ties are checked out and returned at every concert performance.
- Black cummerbund—cummerbunds are checked out and returned at every concert performance.

Ladies

- Formal black dress—issued by the Kingwood Park Band
- Undergarments should NOT be visible
Any infraction will result in limited performance.
- No open-toed black shoes
- Appropriate stockings

CONCERT BLACK

If for some reason the Kingwood Park formal uniforms are unavailable or there is a performance situation that does not call for the formal uniforms, an alternate uniform will be Concert Black. The Concert Black uniform is a set of black dress clothes provided by the student. Black dress shoes, black socks/stockings, black slacks or dresses, black tops, black undershirts, etc.

UNIFORM DECORUM

- There will be no variations from the proper wearing of the uniform unless designated by the Directors. Never be seen in public without the proper dress.
- Partial wearing of uniforms is only allowed when a Director tells you to do so.
- **There is to be no eating, gum chewing, or drinking anything other than water** while in uniform, unless approved by the Band Directors and provided by the Band as part of a Band function.
- There may be inspections before performances to ensure all students are properly attired. Students who do not wear the uniform correctly may not be allowed to perform and will have their class grade lowered as a result.
- **Do not wear bracelets, watches, necklaces, or other jewelry. No earrings are allowed. No fingernail polish or paint. No unnatural hair coloring (blue, green, purple, pink, and any other unnatural hair coloring not mentioned).**

CONCERTS/PERFORMANCES

Concerts and performances are frequent with all Bands. Students and parents should consult their schedules for dates and times. Periodically, the schedule will change, and updates will be sent home.

Concerts typically have three parts: warm-up, performance, and listening. A general report time will be given for all students. The concert begins for the students at warm-up, and punctuality is essential. A concert concludes when the last group performs and the Directors have given permission for students to be dismissed.

- Concert Ensemble performances include but are not limited to:
 - Christmas Concert (December)
 - Winter Concert (January/February)
 - Pre-UIL Performance (March/April)
 - Independent Music Festivals (Late Spring Semester)
 - UIL Concert and Sight-Reading Contest (April)
 - Spring Concert (May)
 - Graduation (May)
- All concerts are a group effort; therefore, attendance is required.
- All concerts that occur on campus are extensions of the classroom and will be graded accordingly.
- Students should be punctual and prepared for each performance/concert.
- If a performance causes a student to miss another class, the student is responsible to make up all missed work!
- Appropriate dress for all concerts will be a dress uniform (refer to the section "Uniforms").
- Students are expected to stay for the entire concert.

PERFORMANCE ATTENDANCE

PERFORMANCES ARE NOT TO BE MISSED

- Acceptable excuses for missing a performance are personal illness, death in the family, and serious illness within the immediate family. Performances missed for any other reason may result in a grade that is reflective of the nonparticipation in the performance.
- For students who miss more than one performance for an unexcused reason, loss of Concert Band membership and Fine Arts credit may result.

PERCUSSION

- Percussion classes are composed of students interested in the study of percussion in areas such as basic familiarity and general percussion knowledge to advanced performance and in-depth examinations of philosophies and history.
- The goal of the percussion classes is to produce a well-rounded percussionist through in-class study, independent practice and research, and after-school participation in rehearsals and performances. Although, there are times during the year that a percussionist will study one instrument for their primary focus, the expectation is that all percussionists will become equally versed in all percussion instruments and techniques.
- Placement in this group is based upon instrument selection; the ability to function in a performing ensemble that requires self-control, emotional/behavioral maturity, commitment to practice; and a desire to continue to improve, attendance history, and academic stability.
- During the Fall Semester, the percussion focus is the Marching Band and Region Band auditions. The after-school rehearsal schedule is the same as the Marching Band's.
- During the Spring Semester, the focus is on concert season and indoor drumline (KPIPE).
- Percussionists will be assigned to a concert ensemble for the December Concert.
- Percussionists will audition in December for placement into the Spring Bands. Audition material for the Spring Bands will be the current Fall's Region Band audition.
- Percussionists will attend all after-school rehearsals with their assigned Band.
- Student jobs, doctor/dentist appointments, family trips, etc., should be scheduled around these rehearsals. Any unexcused interferences with these rehearsals will result in limited performance time. This includes pep rallies, special guest appearances, halftime performances and competitions, Fall and Winter.
- After-school percussion sectionals will be scheduled on an as-needed basis.
- There will be a percussion concert in May.

KINGWOOD PARK INDOOR PERCUSSION ENSEMBLE (KPIPE)

- KPIPE is an optional group that competes in the Texas Color Guard Circuit (TCGC) competitions and other performances as determined by the Percussion Instructor.
- They meet during a regular class period during the school day. After-school rehearsals will be held according to a schedule determined by the Percussion Instructor.
- Student jobs, doctor/dentist appointments, family trips, etc., should be scheduled around these rehearsals. Any unexcused interferences with these rehearsals will result in limited performance time.
- Extra fees are required for KPIPE. Students who do not remain current with their fee payments will lose their performance spot. Students who are behind on fee payments will not be allowed to try-out for the next season.
- Band students who choose to quit Band will not be allowed to participate with KPIPE.

COLOR GUARD/WINTER GUARD

- The Color Guard/Winter Guard consists of students who have an interest in learning flag, rifle, and sabre spinning as well as movement and dance.
- Placement in this group is based upon audition and the ability to function in a performing ensemble that requires self-control, emotional/behavioral maturity, commitment to practice, and a desire to continue to improve, attendance history, and academic stability.
- During the Fall Semester, the Color Guard participates with the Marching Band. The after-school rehearsal schedule is the same as the Marching Band's. Winter Guard takes place during the Spring Semester.
- Winter Guard competes in the Texas Color Guard Circuit (TCGC) competitions and other performances as determined by the Guard Instructor.
- They meet during a regular class period during the school day. After-school rehearsals will be held according to a schedule determined by the Guard Instructor.
- Enrollment in the class is mandatory for members of the Color Guard/Winter Guard.
- Student jobs, doctor/dentist appointments, family trips, etc., should be scheduled around these rehearsals. Any unexcused interferences with these rehearsals will result in limited performance time. This includes pep rallies, special guest appearances, halftime performances, and competitions, both Fall and Winter.
- Extra fees are required for this class. Students who do not remain current with their fee payments will lose their performance spot. Students who are behind on fee payments will not be allowed to try-out for the next season.
- Band students who choose to quit Band will not be allowed to participate in Color Guard/Winter Guard until after a waiting period of one full school year.

COLOR GUARD IS A FULL-YEAR COURSE

Color Guard takes a lot of hard work, time, and dedication. Any participant who quits after they have begun will not be allowed to participate for the remainder of the year. The only exception to this will be by a consensus of the Band Staff and administration. Any Guard member who quits will revoke the right of any awards and/or letter jacket points.

A student may not decide to participate in one semester of Guard and not another. To participate in the Spring Semester of Color Guard, a student must have been enrolled in the Fall Semester. Exceptions include students moving in and special cases agreed upon by Band Staff, counselors, and school administration.

COLOR GUARD CLASSES

Color Guard classes during school are designed to enhance the mental and physical development of the Guard member. All Color Guard members must participate in the Color Guard classes to be eligible to participate in any Color Guard events and activities.

INDIVIDUAL COMPETITIONS

ALL-REGION, JAZZ/FRESHMAN BAND/ORCHESTRA GUIDELINES

Auditioning for any All-Region Ensemble (except for the Freshmen Band) is the first step toward potential selection for the Texas All-State Band. Members of the Texas All-State Band are highly sought after by top Texas universities.

Region Jazz Ensemble

- Audition materials for the Region Jazz Ensemble are available in May before the Fall Semester when auditions occur.
- Auditions for the Region Jazz Band occur in the Fall Semester. Students are encouraged to audition; however, it is not required. If selected, you will perform at the Region Jazz Band Clinic and Concert. Check the Band calendar for dates.

Orchestra/Freshmen/Region

- Audition materials for the Region/Freshman Band and Region Orchestra are available in late July before the Fall Semester when the auditions occur.
- Auditions for the Region Orchestra occur in the Fall Semester. Students are encouraged to audition; however, it is not required. If selected, you will perform at the Region Orchestra Clinic and Concert. Check the Band calendar for dates.
- Students who are selected into Region Orchestra automatically advance to the Area level of competition.
- All Wind Ensemble members are expected to audition for All-Region Band. If selected, you will perform at the Region Band Clinic and Concert. Check the Band calendar for dates.
- All other Band students are encouraged to audition.
- All Symphonic Band Freshmen are encouraged to audition for the Freshmen All-Region Band.
- Students' grades are based on their level of preparedness for the Region Band event.
- Any student who is selected will attend all rehearsals and the performance.

Solo and Ensemble Contest

Solo Selection and Assignment

Band students will either select or be assigned a solo before the Thanksgiving break. There will be a grade for the completion of the solo selection.

Ensembles

- Groups of students may choose to perform ensembles together.
- Students of any given ensemble must share a Band class period or be allowed to participate together by a Director.

- Each ensemble is required to meet with a Director for the minimum of 1 hour after school once a week. The time will be determined by the availability of the Directors.

Paperwork

- If a student intends to audition at the Region UIL Solo and Ensemble, they are required to purchase their own original copy of their solo.
- Humble ISD pays the registration fees for Region UIL Solo and Ensemble.
- Students are responsible for their own fees if they advance to and compete at the Texas State Solo-Ensemble Contest (TSSEC).

Accompanists

- Accompanists will be provided by the Band to perform with the students for the KPark and UIL Solo and Ensemble Contests.
- Accompanists will meet with assigned students for rehearsals of the student's solo at least 2 times before the performance.
- Students are required to come prepared for the accompanist rehearsals to make the most of the allocated time.

Playing Times

- Each student is required to sign up for 2 separate times to meet with a Director for Solo and Ensemble.
- The purpose of playing times is to allow for individual help sessions in preparation for the Solo and Ensemble events.
- These 2 playing times fulfill the requirements for a playing time completion grade.
- Playing times may occur before and/or after school and will be determined by signing up the previous week.

UIL and KPark Solo and Ensemble Contest/Performance

- UIL Solo and Ensemble Contests will be held in February.
 - Refer to the section "Texas State Solo-Ensemble Contest" for the requirements to be eligible to compete at the state level.
 - Students must be academically eligible to compete at the UIL Solo and Ensemble.
 - Competing at the UIL Solo and Ensemble Contest will fulfill the obligations for a Solo and Ensemble Performance grade.
- The KPark Solo and Ensemble Recital will be held in February at KPark High School.
 - Students who perform at the KPark Solo and Ensemble Recital will benefit more by performing a solo and/or ensemble in a less competitive situation.
 - Adjudicators will be present to provide constructive feedback to help guide and encourage future musical growth.

- Students do not have to be academically eligible to perform at the KPark Solo and Ensemble Recital.
- Friends and family are invited and encouraged to attend and support student performances.
- Performing at the KPark Solo and Ensemble Recital will fulfill the obligations for a Solo and Ensemble Performance grade for those who are ineligible to participate in the UIL Solo and Ensemble Contest because of academic standing.

Texas State Solo-Ensemble Contest (TSSEC)

- To be eligible to attend and compete at the TSSEC, a Band member must fulfill the following requirements at the Region Solo and Ensemble Contest:
 - Solo Entries
 - Perform a Class 1 Solo
 - Perform the solo completely memorized
 - Receive a 1st Division Rating from the Region Adjudicator
 - Ensemble Entries
 - Perform a Class 1 Ensemble
 - Receive a 1st Division Rating from the Region Adjudicator
- TSSEC is an independent competition.
 - Students are responsible for:
 - Paying their registration fee
 - Acquiring, organizing rehearsals and performance time, and paying an accompanist
Students should begin preparations immediately once they decide to attend TSSEC because finding available accompanists might be difficult.
 - Providing independent travel to and from the contest
 - Collecting any awards and/or music from the contest office before leaving the contest
 - Caring for and maintaining any school-owned instrument or accessories

OTHER GENERAL POLICIES

BAND COMMUNICATION

Email

Mass email communications are the most effective way for Band Directors to communicate with Band students and parents. Practice time changes, additional practices, special events, and other useful and important information will be communicated through email. The email address provided on HAC is the address used for these communications. Please check your email regularly and communicate with HAC administrators for any email address changes.

If you do not have email access, important Band communications will also be made available to students through handouts and announcements in the Band Hall. Students are responsible for obtaining this information. You should check with your student regularly to see if they have obtained any important information.

Schoology

Band members will receive class announcements through Schoology on a regular basis.

Remind 101

The Band uses Remind 101 for communication, and it will be reset on a yearly basis.

9th grade Band students and parents—Text @KPbandY to 81010

10th grade Band students and parents—Text @KPbands to 81010

11th grade Band students and parents—Text @KPbandJ to 81010

12th grade Band students and parents—Text @KPbandSE to 81010

ATTENDANCE

The Band's success depends heavily on the commitment and trust of each member. Therefore, students should adjust personal schedules to accommodate the required after-school rehearsals.

- Work does not excuse missing after-school rehearsals or performances.
- If possible, all medical appointments during marching season should be scheduled after school on the Wednesdays that are free of after-school rehearsals.
- Band members are required to attend all rehearsals and performances. Those who must miss a rehearsal or performance must consult with the Director in advance.
- Students will need to submit an official doctor or dentist note in cases that involve medical situations. If a student becomes ill and cannot attend an after-school rehearsal,

a parent note or email will be accepted as an excuse. A telephone call from a parent to the Band office (281-641-6797) to verify the absence would be preferred.

- An unexcused absence is one that the Director has no prior knowledge of and/or is based on a reason that is unacceptable to the Director.
- An excused absence is one that the director has prior knowledge of and/or is based on a reason that is acceptable to the Director.
- The KPHS Band Program will not support the retention of students who choose to merely attend the Band classes but are not willing to attend after-school rehearsals and performances.

ELIGIBILITY—ACADEMIC REQUIREMENTS (NO PASS, NO PLAY)

Excerpt from TEA-UIL Eligibility for Extracurricular Activities Handbook

Eligibility for UIL participants for the First Nine Weeks

- UIL participants are eligible to participate in contests during the first nine weeks of the school year provided the following standards have been met:
 - Students beginning grades nine and below must have been promoted from a lower grade prior to the beginning of the current school year.
 - Students beginning their second year of high school must have earned 5 credits that count toward state high school graduation requirements.
 - Students beginning their third year of high school either must have earned a total of 10 credits that count toward state high school graduation credits or a total of 5 credits that count toward state high school graduation requirements and must have been earned during the 12 months preceding the first day of the current school year.
 - Students beginning their fourth year of high school either must have earned a total of 15 credits that count toward state high school graduation credits or a total of 5 credits that count toward state high school graduation requirements and must have been earned during the 12 months preceding the first day of school.

Exceptions

- When a migrant student enrolls for the first time during a school year, all criteria previously cited apply. All other students who enroll too late to earn a passing grade for a grading period are ineligible.
- High school students transferring from out-of-state may be eligible for the first nine weeks of school if they had met the criteria previously cited or if school officials are able to determine that they would have been eligible if they had remained in the out-of-state school from which they are transferring.
- Students who are not in compliance with these provisions may request a hardship appeal of their academic eligibility through the UIL state office.

- Local school boards may elect to adopt these standards for all activities to avoid having different standards for student participants (e.g., football, drill team, cheerleading, and all other extracurricular activities as defined by the State Board of Education rule [TAC Chapter S76]).
- All Band students are required to sign the Humble ISD UIL Acknowledgement Form.
- On a nine-week calendar, the six-week eligibility/progress report is used to determine whether a student is eligible for UIL. It's critical that students do not wait to turn in assignments and have zeros on the books at six weeks because this will affect their UIL eligibility. For UIL purposes, the six-week progress report of the first grading cycle has the full force and weight of a report card.
- On a nine-week calendar, the first report card, just three weeks after the six-week progress report, also counts to determine UIL eligibility. On the nine-week calendar, students can lose UIL eligibility up to five times a year (the six-week progress report plus four report cards).
- After the first six- and nine-weeks, students can only lose eligibility at the nine week marks. Not at progress reports thereafter.
- Students who have lost UIL eligibility can regain their eligibility every three weeks by showing they are passing their courses on either a progress report or a report card after a one-week grace period.

SWITCHING INSTRUMENTS

- Although experimenting with all forms of musical instruments is encouraged, all students will remain assigned to their original instrument selection for participation in Band ensembles.
- Exceptions will be considered after exploring instrumentation needs of a particular ensemble, Solo and Ensemble performance requirements, and any other special performance or audition requirements.
- The decision for a student to participate in the Band Program on an instrument other than their original assignment is at the sole discretion of the Band Staff.

GUEST CLINICIANS

We will have guest clinicians visit and work with some or all the Bands during the Fall and Spring Semesters. These events will occur during intense preparations for major competitions and performances. Attendance at these events, whether during or outside the school day, is required by all participating members.

PARTICIPATING IN OTHER EXTRACURRICULAR ACTIVITIES

Kingwood Park is built on the philosophy that students may participate in any activities, groups, and clubs of their choice.

The Band Program actively promotes and supports involvement in other activities. Recognizing that well-rounded individuals with diverse experiences contribute to the strength of the Band Program, it aims to foster a foundation of members who will graduate from Kingwood Park High School and make meaningful contributions as productive members of society.

- It is the responsibility of the student and parents to compare schedules, identify conflicts, and communicate with *all* adult sponsors of any activities the student is involved with.
- Band Directors and other sponsors are not responsible for knowing each other's calendars and important events or for knowing if another's schedule has been amended.
- Band Directors and other sponsors will be in contact and will be able to work together with any student who is participating in both groups.
- Students are allowed to miss Band rehearsals to defer to the priority of games, meets, or special events for other organizations as discussed by sponsors and Band Directors.
- The expectation is that all Band performances, competitions, and special events will receive priority as discussed by sponsors and Band Directors.
- It is the hope and goal that students are eventually mature and organized enough to be able to be independent regarding working their own schedules out between multiple activities.

Parents: If you have any questions or concerns regarding scheduling of multiple activities, contact the adult sponsors of both activities. Do not communicate exclusively with one group. While students may be well-informed, there is still a possibility of misperception at times. Therefore, please speak with the adults involved to address any concerns and seek clarification.

SOCIAL MEDIA

Only the officially designated communication platforms of the Kingwood Park Band will be recognized as such. Any communication that occurs outside of these official channels will not be associated with the Kingwood Park Band.

When using social media platforms (e.g., Instagram, Facebook, Twitter, TikTok, chat rooms, texting, etc.), it is important to follow these outlined policies. These guidelines aim to uphold a professional public image and foster a positive and collegial atmosphere during rehearsals within our Program.

- Band members and adults connected to the Kingwood Park Band should not make statements that could be misunderstood as official policy of the Band Program.

- Band members and adults connected to the Kingwood Park Band should avoid escalating drama and spreading rumors about Band members.
- No demoralizing, criticizing, or taunting other Bands or making comments promoting poor sportsmanship.
- No racial, sexist, homophobic, anti-religious, etc., content directed toward any Band member or member of our competitors.
- Harassment or threats of violence made by a student or adult toward anyone connected to the Band department will not be tolerated.
- Sexually explicit comments directed toward anyone connected to the Band department will not be tolerated.
- All rules and standards set forth by Kingwood Park High School must be followed (refer to the section “Band Hall Rules—General Conduct and Expectations”).

Special Notes: Never post any audio or video recording of our competitive show on YouTube, Facebook, or any other social media outlet until after our first competition. Professionally produced “copyright protected” recordings should not be posted.

TRAVEL EXPECTATIONS AND BUS POLICY

- Stay seated and face forward while the bus is in motion.
- Trash will be disposed of properly.
- When unloading, the bus will be left just as clean as when originally loaded. **It is the student’s responsibility, not the chaperones!**
- Flash pictures are forbidden.
- Hair spray, perfume, or any other aerosols are never to be sprayed while on the bus.
- Only drinks with a twist cap will be permitted. Any accidents with a drink will be the responsibility of whoever has the accident.
- Yelling, bad language, horseplay, or public displays of affection will not be permitted at any time.
- Students should remain respectful and always keep noise to a minimum.
- Students may listen to music on the bus, but they must use headphones.
- Using cell phones is permitted if phones are kept on vibrate or silent mode at all times. However, cell phones are not allowed once we leave the bus and put on uniforms.
- If you need to use the restroom, you must inform a Director or chaperone so that the bus may stop.
- Upon arrival at the destination, stay seated and await instructions.
- For safety and logistical organization, students must always heed the instructions of chaperones. If a situation arises and a student feels that they are being treated unfairly, that student should be compliant and then discuss the situation with the Directors in private. If we do not know about a situation, we cannot help!

LOADING INSTRUMENTS AND EQUIPMENT

- Wind instrument players must take their instruments to the equipment bus for the Load Crew to load the bus. It is not the responsibility of the Load Crew to make sure that your instrument gets to the bus. If you do not get your instrument to the designated load area, your instrument may not accompany the Band.
- All percussion will assist in loading the percussion instruments and equipment onto the percussion equipment truck.
- Color Guard is responsible for bringing anything that needs to be placed on the equipment bus to the Load Crew.
- The Load Crew is responsible for organizing and loading all logistical Band travel/performance items and equipment.
- Small instruments and equipment will travel with the students on the passenger buses.
- Everyone will load the bus with their own uniform. The Load Crew may store theirs on the equipment bus unless otherwise instructed by a Director.

UNLOADING INSTRUMENTS AND EQUIPMENT

- Wind instrument players must retrieve their instruments as the Load Crew unloads the bus. It is not the responsibility of the Load Crew to make sure that your instrument gets into the Band Hall. **Do not simply walk away or go home without making sure your instrument is safe!**
- All percussionists will assist in unloading the percussion instruments and equipment from the percussion equipment truck. No one is permitted to leave until all percussion instruments are stored away in their appropriate places.
- Color Guard is responsible for gathering anything that was placed on the equipment bus from the Load Crew. No one is permitted to leave until all Color Guard equipment is stored away in its appropriate place.
- The Load Crew is responsible for unloading and storing all logistical Band travel/performance items and equipment in their appropriate place.
- Everyone must turn their uniforms into the Uniform Crew. The uniform must be hung up correctly on the hanger. You may not leave your uniform out for someone else to pick up for you.

Traveling together is a serious event that requires meeting behavioral expectations. It is crucial that you do your part by ensuring that all necessary precautions and preparations are taken to establish a safe and enjoyable travel experience.

INDEPENDENT TRAVEL

Although we strongly believe that students should travel to and from Band events as a group, we will honor parent requests related to schedule conflicts and emergencies for other transportation.

It is mandatory that an "Independent Travel Form" be filled out and turned in at a **minimum of 24 hours before** any trip for a student to travel to or from a Band function with a parent after a performance.

- The "Independent Travel Form" can be found online at [KPark Band Webpage \(KPHS\)](#).
- Students are responsible for arranging to transport their instrument and other belongings to or from events.

Parents: When making last-minute decisions regarding personal travel arrangements, please consider the challenges involved in planning and traveling with all the Band students. Keeping track of them is our highest priority and requires detailed organization as part of our trip planning. To help us ensure better organization for the students, please provide advance notice of any travel arrangements.

SCHOOL INSTRUMENTS

Humble ISD provides a limited number of instruments for student use, including expensive instruments such as the bassoon, oboe, tenor saxophone, baritone saxophone, French horn, euphonium, tuba, and general percussion equipment. These instruments are purchased by the school district for student use because of their extremely high expense. Thus, all district-owned equipment must be handled with optimal care. Students failing to take proper care of their school-issued instrument may lose the privilege of using that instrument.

Equipment Form

All students and parents must sign the district-issued "Equipment Form" that outlines the district's policies on using instruments and other district-owned items such as tuners, metronomes, mutes, mouthpieces, etc.

Liability

- Humble ISD does not provide insurance for individually or district-owned equipment. It is not required, and it is your decision whether to provide insurance coverage for the instrument issued to you.
- Students are responsible for all district-owned instruments issued to them, including fire, theft, accidental damage, abuse, and general maintenance not incurred through normal use.
- Students and Directors will sign an instrument/accessory checkout form before the student can use the instrument.

- Each instrument will be issued in good playing condition and will be checked and cleaned before issue. Students are expected to maintain their issued instrument accordingly.
- Band members are financially responsible for all equipment and/or materials checked out to them.
- All equipment and/or materials must be kept in their proper storage location when not in use.
- Humble ISD does NOT assess a fee for routine (end-of-year) cleaning and maintenance of district-owned instruments.
- Instruments are not to be set down on the ground without permission. Students who set instruments on the ground or in football stadium stands assume a risk of damage and will be held financially responsible for repair or replacement.
- If an accident occurs between multiple students and an instrument is damaged, the involved students and parents are responsible for determining how to handle any necessary repairs.

District-owned instruments should not be treated like “free” instruments. Despite being provided by the district, they still require the purchase of basic supplies and repairs, just like personally owned instruments. It is important to treat them with the same care and responsibility as if they were your own. It is worth noting that most district instruments have a value exceeding \$2,000.

Accessories

Tuners

The school will provide a class set of KORG tuners for student use. Each tuner will be labeled and assigned to a specific student. Students can use their tuner for Band Hall rehearsal or individual practice. Tuners must be turned off and returned to their assigned storage area after each use.

Metronomes

KORG, McAdams, and Dr. Beat metronomes are available for Band members to use in the Band Hall for individual practice. Metronomes must be turned off and returned to their assigned storage area after each use.

GRADING CRITERIA

The purposes of evaluation in music education embrace the following principles:

- Reviewing student progress
- Reviewing teaching effectiveness
- Assessing curriculum goals
- Appraising the attainment of national and state standards
- Identifying and guiding all students, including students with special needs

Data collected during evaluations are crucial to monitoring the development and educational success of the Band Program.

Summative/Formative

The general weight for grades is 40% summative and 60% formative. The Director of that ensemble will determine the specific weight for each ensemble and assignment.

LETTER JACKET POLICY

To earn a letter jacket in the Kingwood Park High School Band or Color Guard program, students must fulfill the following requirements:

- Demonstrate exemplary service to the Band Program
- Accumulate the necessary points
- Attend all performances and UIL activities (with exceptions granted at the Directors' discretion for valid reasons such as illness or bereavement)
- Adhere to the written disciplinary policies of the Band Program
- Uphold the goals and standards of the Band Program

Failure to comply with these rules may result in the forfeiture of jacket eligibility. Grade level does not affect the eligibility for earning a jacket; freshmen are included. Once enough points are earned, students will be granted permission to order and are responsible for purchasing and maintaining their own jacket.

The point system for earning a jacket is as follows (required number of points earned to receive a Band jacket: 70 POINTS).

Requirement	Points
Each semester served in the Band with a minimum of an "A" average Joint Band/Guard members may only earn a total of 10 points for Program enrollment per semester.	10
Auditioning for TMEA Region Band	2
Making the TMEA Region Band	5
Advancing to TMEA Area Auditions	20
Making the TMEA All-State Band	Automatic
Receiving Division One on a Class One Solo or Ensemble	5
Receiving Superior rating on a TCGC Solo or Ensemble in Guard or Percussion	5
Receiving Superior rating on a WGI Solo or Ensemble in Guard or Percussion	7
Advancing to State in TCGC S&E Advancing to prelims or finals for WGI S&E in Guard or Percussion (in person or virtual)	10

Receiving Division One on a Class Two or Three Solo or Ensemble	3
Making State on a Class One Solo or Ensemble	10
Receiving Division One at State	10
Earning and maintaining a Band leadership position for one year	5
Earning and maintaining a position in the Winter Guard/KPIPE production	10
Earning and maintaining a position on the Winter Guard/KPIPE floor crew	5
Earning a Distinguishing Band/Guard Award	5
Discretionary points Are you short a few points? Extra points for service to the program may be provided at the discretion of the directors.	

Once you have earned a jacket, you can earn points again to re-letter and receive multiple letters, chevrons, and stripes for your jacket.

FINANCIAL OBLIGATIONS

Fair Share Fees

- All Kingwood Park Band members are responsible for an annual Fair Share Fee and other maintenance fees.
- Color Guard members will have increased Fair Share Fees to offset the increased costs associated with those activities.
- Fair Share Fees help cover expenses associated with running a high-quality Band Program that are not funded by the school district. These include the copy machine and supplies, computer supplies, maintenance, clinicians, contest entry fees, postage, Band banquet costs, printing, Color Guard and Percussion instruction and supplies, social activities, etc.
- Fees paid are nonrefundable.

Statement of Financial Policy

It is the policy of the Kingwood Park Band that no student should be denied the privilege of Band membership due to financial hardship.

Payment Plans

Payment plans are available to fit the needs of individual families. Please contact the Kingwood Park Band Booster Treasurer to create a payment plan.

Unpaid Fees

- Per Kingwood Park High School policy, any unpaid organization fees will stay on a student's record through the 12th grade.
- Students with unpaid fines and/or fees will be unable to exempt any class finals at the end of semesters.
- Seniors with unpaid fines and/or fees will be unable to walk at their graduation.

Important: Band Staff members cannot handle money. Do not give any cash or checks to the Band Staff. Payments and fees must be given directly to the Band Booster Treasurer. For any questions regarding payments, please contact the treasurer at kparkbbtreasurer@gmail.com.

FUNDRAISING

The Kingwood Park Band engages in several fundraising activities per year. The money raised from fundraising activities is credited to an account held by the Kingwood Park Band Booster (KPBB) club. This money is the property of Humble ISD and is to be used only for the direct benefit of the Band. Because all students benefit from the proceeds of fundraising, all students are encouraged to fundraise diligently. Fundraising activities are not required if other payout commitments are met.

Kingwood Park Football Game Concession Stands

- Band Programs in Humble ISD are allowed to stock and run all concession stands for all home football games of the corresponding high school and feeder schools as a fundraising opportunity.
- For the concession stand proceeds to continue to go to the Band Program, it is essential to have parent volunteers to help stock, manage, and run all concession stand events for the football season.
- Concession volunteers staff the concession stands during KMS and KPHS home football games. Duties include:
 - Setting up (prepping food, setting up signs, organizing items to be sold, light cleaning)
 - Making food (usually nachos or hot dogs)
 - Distributing purchased items to customers
 - Closing the stands (pack up items, take down signs, light cleaning)
 - Most importantly, laughing and having fun!
- All volunteers must wear a hat and closed-toe shoes.

PARENT/STUDENT HANDBOOK AGREEMENT FORM

KINGWOOD PARK HIGH SCHOOL BAND

Students, please read and sign below:

I have read the Kingwood Park High School Panther Band Handbook and agree to abide by all the policies stated therein. I realize that it takes cooperation, dedication, and a willingness to make sacrifices from 100% of the students and parents to make our program as good as it can be. I further realize that failure to follow stated policies or directions from our Directors and the Kingwood Park High School administration will result in disciplinary action that could jeopardize my performance status, grades, or membership in the Program.

Print Student Name

Signed Student Name

Parents, please read and sign below:

I have read the Kingwood Park High School Panther Band Handbook and agree to support all the policies stated therein.

Signature of Parent/Guardian

Date